



**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, September 10, 2019, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California**

Directors Present: Juanita Skillman, Carl Randazzo, Cash Achrekar, Maggie Blackwell, Gary Morrison, Elsie Addington, Reza Bastani, Anthony Liberatore, and Sue Margolis. Andre Torng was present by phone.

Directors Absent: Manual Armendariz

Staff Present: Jeff Parker, CEO; Siobhan Foster, COO; Betty Parker, and Daniel Hillburn

Others Present: VMS: Dick Rader and Mary Stone

1. Call Meeting to Order/Establish Quorum

President Skillman called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance

Director Liberatore led the Pledge of Allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

Director Randazzo made a motion to postpone agenda item 13a until the November, 12, 2019, open meeting and approve the agenda as amended. Director Achrekar seconded the motion.

President Skillman called for the vote to approve the agenda as presented and the motion passed unanimously.

5. Approval of Minutes

a. August 9, 2019—Special Open Meeting (2020 Budget Version 2)

- b. August 13, 2019 – Regular Open Session
- b. August 16, 2019 – Special Open Meeting (Meet the Candidates)

Director Randazzo made a motion to approve the minutes of August 9, 2019, Special Open Meeting (2020 Budget Version 2); August 13, 2019, Regular Open Session and August 16, 2019, Special Open Meeting (Meet the Candidates). The motion was seconded by Director Blackwell.

President Skillman called for the vote and the motion passed unanimously.

6. Report of the Chair

President Skillman commented on the duties of the Board. Directors have an obligation to make sure the United Laguna Woods Mutual is strong financially and ethically.

7. Open Forum

Members made comments regarding the following:

- A Member asked why landscaping is not being done quarterly.
- A Member urged residents to vote and thanked CEO Jeff Parker for his comments at the September GRF meeting.
- A Member commented on a structure in disrepair.

8. Responses to Open Forum Speakers

Several Directors responded to Member comments:

- Director Blackwell commented that landscaping should be done quarterly.
- Director Randazzo asked the resident to send him a photo of the structure in disrepair. If residents see infrastructure issues they should report it to staff.
- COO Siobhan Foster commented that both the paving for the horse trail and the shepherd's crook fencing will take place in late October to mid-November.

a. Follow-up from the August 13, 2019, Board Meeting Open Forum – Director Margolis

Director Margolis responded to Member comments:

- True sound tests are costly; If a resident would like to conduct a true sound test, the party who is at fault must pay for the test.
- The Board is aware of the resident's compliance issue, but cannot comment in open session.
- The Handyman Task Force is hard at work.
- The landscaping team will take a look at growth that could be a fire hazard.

9. a. Update from VMS - Director Stone

Director Stone gave an update from the August VMS Board Meeting. She highlighted the six main channels of communication that VMS uses to keep residents informed. Three-fourths of United residents are on the United email list.

10. CEO Report

CEO Jeff Parker reported on the following subjects:

- He expressed thanks on behalf of staff to the United Board for their hard work and comments during the budget process.
- He discussed several aspects of the 2019 Budget.
- He commented on SB-754, a bill sponsored by the Laguna Woods Village for acclamation election of uncontested seats, which is expected to pass the California Legislature this week.

COO Siobhan Foster reported on the following subjects:

- Pool 4 will be closed starting on September 16 through the end of the year for construction to replace the roof and upgrade drainage.
- The Toll Roads will be hosting an event to help residents affix the new stickers to their vehicles on Friday, September 13, 9 a.m. at Clubhouse 3.
- The Village Earthquake Expo will be on Saturday, September 14, 9 a.m. at Clubhouse 3. Attendees must RSVP to Debbie Ballesteros at 949-268-2356.
- Assemblywoman Petrie-Norris will be hosting a Scam Stopper seminar featuring topics such as preventing identify theft and mail fraud, September 19, 10 a.m. at Clubhouse 3.
- Landscaping is offering a new service to pick up garden clippings curbside on Fridays. To schedule a pickup, residents should contact Resident Services before 5 p.m. on the day before the pickup.

11. Consent Calendar

11a. Landscape Committee Recommendations:

- (1) Recommendation to Approve a Non-Standard Landscape Revision: 134-A

RESOLUTION 01-19-67

Approval to Retain Non-Standard Landscape - 134-A

WHEREAS, on August 8, 2019, the Landscape Committee reviewed a request from the Member at 134-A to retain non-standard landscaping for the raised planters located in the front of the unit and;

WHEREAS, the Committee recommended approval the request as staff reviewed the plantings and found them to be a mix of approved plants and succulents.

NOW THEREFORE BE IT RESOLVED, September 10, 2019, the Board of Directors approves the request from the Member at 134-A to retain non-standard landscaping for the raised planters located in the front of the unit;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (2) Recommendation to Approve a Non-Standard Landscape Revision: 321-D

RESOLUTION 01-19-68
Approval of Non-Standard Landscape – 321-D

WHEREAS, on August 8, 2019, the Landscape Committee reviewed a request from the Member at 321-D to plant non-standard landscaping for an area in the front of the unit since the lack of sun prevents the turf there from thriving and;

WHEREAS, the Committee recommended to approve the request as staff reviewed the planting plan and found it to be a mix of approved plants and California natives, all of which are shade tolerant.

NOW THEREFORE BE IT RESOLVED, September 10, 2019, the Board of Directors approves the request from the Member at 321-D to plant the approved plants for non-standard landscaping in the area located in the front of the unit;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (3) Recommendation to Approve the Request for Tree Removal: 2-G Via Castilla
– One Canary Island Pine

RESOLUTION 01-19-69
Approval of Removal
of One Canary Island Pine Tree at 2-G

WHEREAS, on August 8, 2019, the Landscape Committee reviewed a request to remove one Canary Island Pine Tree. The request was received from the Member at 2-G, who cited the reasons as litter/debris, overgrown, structural damage, and trip and fall hazard and;

WHEREAS, on August 8, 2019, the Landscape Committee recommended to approve the removal of one Canary Island Pine tree located at 2-G Via Castilla based on the United Mutual Tree Management Policy, which addresses the selective removal of pine trees that were planted in stands and since there are a total of three Canary Island Pine trees in this area, this tree is a candidate for removal.

NOW THEREFORE BE IT RESOLVED, September 10, 2019, the Board of Directors approves the request for the removal of one Canary Island Pine tree;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this

resolution.

- (4) Recommendation to Approve the Request for Tree Removals: 67-C Calle Aragon – Three Silk Oaks

RESOLUTION 01-19-70
Approval of Removal
of Three Silk Oaks at 67-C

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17 tree removal guidelines:

- *Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.*
- *Trees should not be removed because of view obstruction.*
- *Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.*
- *Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.*

WHEREAS, on August 8, 2019, the Landscape Committee reviewed a request to remove three Silk Oak trees. The request was received from the Member at 67-C, who cited the reasons as litter/debris, overgrown, structural damage, poor condition, excessive pollen causing allergies and the need for expensive medication(s) and;

WHEREAS, on August 8, 2019, the Landscape Committee recommended to approve the removal of three Silk Oak trees located at 67-C Calle Aragon based on the fact that Silk Oaks are known for weak branches and the canopies of these tree are compromised which poses a hazard, meeting the requirements of the United Mutual Tree Management Policy;

NOW THEREFORE BE IT RESOLVED, September 10, 2019, the Board of Directors approves the request for the removal of three Silk Oak trees;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

11b. Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the Board consisting of the Treasurer and at least one other Board member reviewed the United Laguna Woods Mutual financials for the month of July 2019, and such review

is hereby ratified.

Director Achrekar made a motion to approve the Consent Calendar as presented. The motion was seconded by Director Randazzo.

Discussion ensued among the Directors.

President Skillman called for the vote and the motion passed unanimously.

12. Unfinished Business

12a. Entertain a Motion to Adopt a Revised Resolution to Allow Guarantors for Prospective Members

Director Blackwell read the following resolution:

RESOLUTION 01-19-71

Authorization to Accept Personal Unconditional Continuing Guaranty & Security Agreement and to Revise Financial Qualifications Policy (rev. 5-23-18)

WHEREAS, United Laguna Woods Mutual (hereinafter "United" or "Corporation"), is a non-profit mutual benefit corporation, existing under and by virtue of the laws of the State of California, organized for the purpose of providing its Members with housing on a cooperative non-profit basis pursuant to the provisions set forth in its Articles of Incorporation and Bylaws and Board Resolutions (collectively referred to as the "Governing Documents");

WHEREAS, the Corporation's Amended and Restated Bylaws ("Bylaws") provides the purpose of the Corporation is to, among other things, "manage, maintain, preserve, and administer the business of a common interest development, specifically, a stock cooperative";

WHEREAS, the Bylaws provide that the Board of Directors of the Corporation is responsible for managing the business and affairs and exercising all corporate powers of the Corporation;

WHEREAS, United is a stock cooperative wherein each shareholder-member is granted the right to occupy a specific unit pursuant to an Occupancy Agreement together with ownership of one share in the cooperative, provided each shareholder- member meets the financial qualifications set forth in the Financial Qualifications Policy (rev. 5-23-18);

WHEREAS, the Board of Directors desires the ability to enter into Occupancy Agreement(s) with certain Members whereby same require guarantor(s) to meet the Corporation's financial qualifications in order to qualify for membership and

consistent policies regarding same;

NOW, THEREFORE, be it resolved that the following resolution is adopted by the Board of Directors:

1. Personal Unconditional Continuing Guaranty & Security Agreement. The Corporation, by and through the Board of Directors, is authorized to enter into Personal Unconditional Continuing Guaranty & Security Agreement, in the manner and form attached hereto as Exhibit A and incorporated herein by reference thereto, and such Personal Unconditional Continuing Guaranty & Security Agreement will bind the Corporation.

Specifically, the Corporation may accept from guarantor(s) located in California a guarantee to pay a Member's debt and/or obligation should the Member default or otherwise fail to pay a debt and/or obligation owed to the Corporation pursuant to an executed Personal Unconditional Continuing Guaranty & Security Agreement, and to cause security documents, which the Corporation may require, which shall evidence the California asset(s) pledge by such guarantor(s). The Guaranty and Security Agreement includes not only a promise to pay, but it identifies the guarantor's means to pay (the security or collateral), and authorizes the creditor (i.e., United) to file UCC financing statements with respect to the security or collateral in California. This option, i.e., the filing of a UCC financing statement with the Secretary of State, creates collateral and secures United's debt.

2. Further Acts. The Board of Directors may do and perform such other acts and things as may be reasonably necessary and proper in order to carry into effect the provisions of this Resolution, including, but not limited to, revising the current operative Financial Qualifications Policy (rev. 5-23-18) to allow prospective Members to meet the Corporation's financial qualifications, and to revise such other documentation, as may be necessary and appropriate.

BE IT FURTHER RESOLVED, that the officers, directors and agents of this Corporation are authorized to carry out the purpose of this Resolution.

AUGUST initial notification-28-day notification for Member review and comment to comply with Civil Code §4360 has been satisfied.

Director Blackwell made a motion to adopt a resolution to allow guarantors for prospective members. The motion was seconded by Director Bastani.

Discussion ensued among the Directors.

A resident spoke in opposition to the resolution.

President Skillman called for the vote and the motion passed by a vote of 8-1-1

(Director Margolis Opposed; Director Achrekar abstained).

12b. Entertain a Motion to Approve the 2020 United Business Plan

Director Blackwell read the following resolution:

RESOLUTION 01-19-72
2020 United Business Plan

RESOLVED, September 10, 2019, that the Business Plan of this Corporation for the year 2020 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Business Plan, the Board of Directors of this Corporation hereby estimates that the net sum of \$42,162,864 is required by the Corporation to meet the United Laguna Woods Mutual operating expenses and reserve contributions for the year 2020. In addition, the sum of \$15,599,776 is required by the Corporation to meet the Golden Rain Foundation and the Golden Rain Foundation Trust operating expenses and reserve contributions for the year 2020. Therefore, a total of \$57,762,640 is required to be collected from and paid by the members of the Corporation as monthly assessments; and

RESOLVED FURTHER, that the Board of Directors of this Corporation hereby approves expenditures from reserves in the sum of \$14,389,320 of which \$12,980,578 is planned from the Reserve Fund and \$1,408,742 from the Contingency Fund; and

RESOLVED FURTHER, that the Board of Directors of this Corporation hereby determines and establishes monthly assessments of the Corporation as shown on each member's breakdown of monthly assessments for the year 2020, inclusive of property taxes and property insurance as filed in the records of the Corporation, and said assessments to be due and payable by the members of this Corporation on the first day of each month; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to adopt the 2020 United Business Plan. The motion was seconded by Director Morrison.

Discussion ensued among the Directors.

President Skillman called for the vote and the motion passed by a vote of 8-2-0 (Directors Torng and Bastani opposed).

12c. Entertain a Motion to Approve the 2020 United Reserve Funding Plan

Director Blackwell read the following resolution:

RESOLUTION 01-19-73
2020 United Reserve Funding Plan

WHEREAS, Civil Code § 5570 requires specific reserve funding disclosure statements for common interest developments; and

WHEREAS, planned assessment or other contributions to reserves must be projected to ensure balances will be sufficient at the end of each year to meet the Corporation's obligations for repair and/or replacement of major components during the next 30 years;

NOW THEREFORE BE IT RESOLVED, September 10, 2019, that pursuant to Civil Code § 5560 the Board hereby adopts the 30-Year Reserve Funding Plan (attached) prepared by Association ReservesTM for fiscal year 2020; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to adopt the 2020 United Reserve Funding Plan. The motion was seconded by Director Morrison.

Discussion ensued among the Directors.

President Skillman called for the vote and the motion passed by a vote of 9-1-0 (Director Torng opposed).

13. New Business

13a. Entertain a Motion to Introduce a Resolution to Require a Recognition Agreement for Lenders

This item was postponed to the November 12, 2019 open meeting.

13b. Entertain a Motion to Introduce a Resolution Prohibiting All New Planting of Fruit Trees and Vegetables in Common Area

Director Blackwell read the following resolution:

RESOLUTION 01-19-xx
FRUIT TREES AND VEGETABLE POLICY

WHEREAS, fruit trees and vegetables in the Common Area were planted by or at the request of Members as part of the "Yellow Stake" program;

WHEREAS, fruit trees and vegetables are not maintained or trimmed by the Mutual and are the responsibility of the Member to maintain;

WHEREAS, the maintenance of fruit trees and vegetables is passed on to new Members with the purchase of the residence;

WHEREAS, fruit trees and vegetable gardens are a known attractant and food source for wildlife and rodents, and unmaintained fruit trees exacerbate the problem and;

WHEREAS; two Garden Centers have been provided by the Golden Rain Foundation for the purpose of providing a place for residents to grow vegetables or other crops.

WHEREAS; there has been a consistent increase in rodent activity over the past six years.

NOW THEREFORE BE IT RESOLVED, as of January 1, 2020, that the Board of Directors of this Corporation hereby prohibits the planting of any fruit trees in Common Area and requires Members to maintain existing fruit trees on Common Area and in Exclusive Use Common Areas;

RESOLVED FURTHER, the planting of vegetables in Common Area is prohibited;

RESOLVED FURTHER, to maintain the health and safety of the Members, fruit trees found to be unmaintained will be removed, with notice, by the Mutual.;

RESOLVED FURTHER, existing fruit trees and vegetables in Common Area are to be removed in the resale process;

RESOLVED FURTHER, Resolution No. U-84-129 adopted August 28, 1984, and Resolution No. U-84-130, also adopted on August 28, 1984 are hereby superseded in their entirety and no longer in effect;

RESOLVED FURTHER; that the officers and agents of this corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

SEPTEMBER Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Director Blackwell made a motion to introduce a resolution Prohibiting All New Planting of Fruit Trees and Vegetables in Common Area for 28-day review. The motion was seconded by Director Morrison.

Discussion ensued among the Directors.

President Skillman called for the vote and the motion failed by a vote of 4-6-0 (Directors Torng, Margolis, Achrekar, Bastani, Randazzo, and Addington opposed).

13c. Entertain a Motion to Approve a Resolution for an Unbudgeted Expense of \$5,800 to Hire a Land Surveyor to Determine the Aliso Creek Boundaries

Director Blackwell read the following resolution:

RESOLUTION 01-19-74
LAND SURVEY OF ALISO CREEK BOUNDARIES

WHEREAS, the Aliso Creek area landscape maintenance is the financial responsibility of the Golden Rain Foundation;

WHEREAS, the Aliso Creek area is bounded on both sides by United Laguna Woods Mutual;

WHEREAS, the Aliso Creek area is a legally recorded parcel registered with the Orange County Assessor;

WHEREAS, the physical boundaries are not marked or known, making it impossible to accurately ascertain the property lines and determine the correct allocation of costs between the two Mutuels; and,

WHEREAS, Staff has engaged the service of a Professional Land Surveyor to survey and mark the limits of the Aliso Creek parcel to enable Staff to accurately allocate costs for maintenance of area.

NOW THEREFORE BE IT RESOLVED, September 10, 2019, the Board of Directors does hereby authorize an unbudgeted expense of \$5,800 in the Operating Fund for the cost of the land surveying services;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve a resolution for unbudgeted expense of \$5,800 to hire a land surveyor to determine the Aliso Creek boundaries. The motion was seconded by Director Achrekar.

Discussion ensued among the Directors.

President Skillman called for the vote and the motion passed by a vote of 9-1-0 (Director Torng opposed).

14. Committee Reports

14a. Report of the Finance Committee / Financial Report – Director Morrison showed a presentation on the Treasurer's Report and reviewed the resale and lease reports. The Committee met on July 30, 2019; next meeting will be September 24, 2019, 2:00 p.m. in the Sycamore Room.

14b. Report of the Architectural Control and Standards Committee – Director Achrekar gave a report from the last Committee meeting. The Committee is working on alternative heat sources. The Committee met on August 14 2019; next meeting will be September 19, 2019, 9:30 a.m. in the Elm Room.

14c. Report of the Communications Committee – Director Blackwell. Director Blackwell urged residents to read The Breeze. The Committee did not meet in August; next meeting TBA.

14d. Report of Member Hearings Committee – Director Achrekar gave a report from the last Committee meeting. The committee considered confidential member matters. The Committee met on August 22, 2019; next meeting will be September 26, 9:00 a.m. in the Sycamore Room.

14e. Report of the Governing Documents Review Committee – Director Blackwell gave a report from the last Committee meeting. The Committee did not meet in August; next meeting will be September 23, 2019, 1:30 p.m. in the Sycamore Room.

14f. Report of the Landscape Committee – Director Blackwell gave a report from the last Committee meeting. The Committee unanimously approved the survey of the creek. If residents notice landscape issues that require immediate attention, please bring it to the attention of staff. The Committee met on August 8, 2019; next meeting will be October 10, 2019, 9:30 a.m. in the Board Room.

14g. Report of the Maintenance & Construction Committee – Director Randazzo gave a report from the last Committee meeting. The Committee reviewed the log of major projects and reviewed repairs being made to structures. The Committee met on August 28, 2019; next meeting will be October 23, 2019, 9:00 a.m. in the Board Room.

14h. Report of the Resident Advisory Committee – Director Achrekar encouraged residents to attend the next Committee meeting to resolve any issues they have in the Community. The Committee met on August 14, 2019; next meeting will be September 10, 2019, 4:00 p.m. in the Sycamore Room.

15. GRF Committee Highlights

15a. Report of the Finance Committee – Director Morrison gave highlights from the last Committee meeting. He reviewed revenue, expenses, and the budget. The Committee met on August 21, 2019; next meeting will be October 23, 2019, 1:30 p.m. in the Board Room.

15b. Report of the Community Activities Committee – Director Margolis. The Committee did not meet in August; next meeting will be September 12, 2019, 1:30 p.m. in the Board Room.

15c. Report of the Landscape Committee – Director Blackwell gave highlights from the last Committee meeting. The Committee discussed pulling cattails from the creek. The Committee met on August 14, 2019; next meeting will be November 13, 2019, 1:30 p.m. in the Board Room.

15d. Report of the Maintenance & Construction Committee – Director Randazzo gave highlights from the last Committee meeting. The Committee reviewed the complete project log. The Community Center roof replacement should help with HVAC costs. The Committee met on August 14, 2019; next meeting will be October 9, 2019, 9:30 a.m. in the Board Room.

- PAC Ad Hoc Committee—The Committee met on August 15, 2019; next meeting October 17, 2019, at 1:30 p.m. in the Board Room.

15e. Village Energy Task Force Charter – Director Randazzo gave a report from the last Task Force meeting. The Committee reviewed the energy project log. The new level 3 EV charging stations are now available. The Task Force met September 4, 2019; next meeting will be held on November 6, 2019 at 1:30 p.m. in the Board Room.

15f. Report of the Media and Communication Committee – Director Blackwell gave highlights from the last Committee meeting. The Committee discussed a proposal to increase internet bandwidth for residents. The Committee met on August 19, 2019; next meeting will be September 16, 2019, 1:30 p.m. in the Board Room. The Committee discussed advertisers on Village Television.

15g. Report of the Mobility and Vehicles Committee – Director Addington gave highlights from the last Committee meeting. She thanked Committee staff. The Committee met on August 7, 2019; next meeting will be October 2, 2019, 1:30 p.m. in the Board Room.

15h. Report of the Security and Community Access Committee – President Skillman gave highlights from the last Committee meeting. The Committee discussed security issues in United. The Committee met in August 26, 2019; next meeting will be October 28, 2019, 1:30 p.m. in the Board Room.

15i. Laguna Woods Village Traffic Hearings – Director Torng summarized the frequently repeated violations heard at the traffic hearings. The hearings were held on August 21, 2019; next hearings will be on September 18, 2019, 9:00 a.m. in the Board Room and 1:00 p.m. in the Sycamore Room.

15j. Disaster Preparedness Task Force – Director Achrekar gave highlights from the last Committee meeting. The Task Force did not meet in August; next meeting will be on September 24, 2019, 9:30 a.m. in the Board Room.

16. Future Agenda Items

16a. Committee Advisor Qualifications, Procedures and Policy

16b. Recognition Agreement for Lenders.

16c. Alternative Heat Source Policy

17. Director's Comments

- Director Torng commented that landscape schedules should be provided to residents.
- Director Addington suggested that residents should keep an eye on trash bins and report anyone who is illegally dumping.
- Director Morrison thanked CEO Jeff Parker, COO Siobhan Foster, and CFO Betty Parker for their hard work on the budget.
- Director Randazzo urged residents to alert staff if they see anything hazardous.
- Director Achrekar praised VMS Director Stone's presentation and requested that the VMS presentation be included in the agenda packet.
- Director Margolis urged residents to vote.

18. Recess - *At this time the Meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 1:01 p.m. into the Executive Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During the September 10, 2019, Regular Executive Session, the Board:

Approval of Agenda

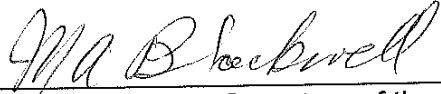
Approval of the Following Meeting Minutes;

(a) August 1, 2019—Special Regular Closed Meeting

(b) August 6, 2019—Special Closed Meeting
(c) August 13, 2019—Regular Executive Session
Discussed Member Disciplinary Cases
Discussed Personnel Matters
Discuss and Consider Contractual Matters
Discussed and Considered Litigation Matters

19. Adjourn

The meeting was adjourned at 4:10 p.m.



Maggie Blackwell, Secretary of the Board
United Laguna Woods Mutual